MCG Professional Development Programs

The Office of Human Resources (OHR) is pleased to offer the following professional development training programs to all Montgomery County employees. These programs will help to increase the knowledge, skills and competencies of all Montgomery County employees.

July and August 2016 Training Opportunities – Space Available

Join OHR for these professional development training courses in July and August or check out the FY17 OHR Training Catalog, which will be available in mid-August 2016.

July and August 2016 – Training Opportunities			
Course Title	Date	Time	Location
ERS Applying for Retire A,E,F,G,H (Retire 9/01/16)	July 6	9:30 a.m. – 11:00 a.m.	Rockville Memorial Library*
Health Insurance: Applying to Retire Class (Retire 9/01/16)	July 6	11:00 a.m. – 12:30 p.m.	Rockville Memorial Library*
Manage Conflict in a Union Setting	July 19	1:00 p.m. – 4:00 p.m.	255 Rockville Pike (Room 102)
ERS Retirement and Planning- ERS Groups A,E,F,G,H	July 20	9:30 a.m. – 11:00 a.m.	Rockville Memorial Library*
Health Insurance: Planning for Retirement Class	July 20	11:00 a.m. – 12:30 p.m.	Rockville Memorial Library*
Emergency Preparedness Class	July 26	9:00 a.m. – 11:30 a.m.	Fleet – EMTOC Training Room†
ERS Applying for Retire A,E,F,G,H (Retire 10/01/16)	August 3	9:30 a.m. – 11:00 a.m.	Rockville Memorial Library*
Health Insurance: Applying to Retire Class (Retire 10/01/16)	August 3	11:00 a.m. – 12:30 p.m.	Rockville Memorial Library*
Interviewing and Selecting Employees	August 16	9:00 a.m. – 4:00 p.m.	UpCounty‡ (Room 3F)
ERS Retirement and Planning- ERS Groups A,E,F,G,H	August 17	9:30 a.m. – 11:00 a.m.	Rockville Memorial Library*
Health Insurance: Planning for Retirement Class	August 17	11:00 a.m. – 12:30 p.m.	Rockville Memorial Library*
Emergency Preparedness Class	August 24	9:00 a.m. – 11:30 a.m.	EOB§ (Auditorium)

Rockville Memorial Library, 21 Maryland Avenue, Rockville, MD 20850
†*Equipment and Maintenance & Transit Operations Center (EMTOC) 16700 Crabbs Branch Way, Rockville, MD 20855*
‡*Kramer UpCounty Regional Services Center, 12900 Middlebrook Road, Germantown, MD 20874*
§*Executive Office Building, 101 Monroe Street, Rockville, MD 20850*

Enrollment Instructions

- MCG employees, contractors, volunteers **with** a MCG Computer Network Login: **AccessMCG ePortal**
- Contractors, volunteers **without** a MCG Computer Network Login: **AccessMCG Extranet Portal**
- Enrollment Instructions - click here, and select the appropriate button: **Enroll in a Class**